



344 Delaware Avenue • Suite 200
Buffalo, NY 14202-1896
Office (716) 856-7107

**STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE
PURSUANT TO REAL PROPERTY LAW §442-H**

Howard Hanna Real Estate Services (the “Broker”) is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker’s office location.

Please be advised that Broker:

1. Does not require Prospective buyer clients to show identification
2. Does not require Exclusive buyer broker agreements
3. Does not require Pre-approval for a mortgage loan / proof of funds

Although Broker may not require such information, a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.

Acknowledgement of Broker

Broker:

By: _____

Name:

Title:

State of _____ County of _____

The foregoing document was acknowledge before me this ___ day of _____ 202__ by _____ who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

Notary Signature

SOP

FC/mt